



CITY OF HOUSTON
FINANCE DEPARTMENT
 Strategic Procurement Division

Sylvester Turner

Mayor

Jedediah Greenfield
 Chief Procurement Officer
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November 16, 2022

SUBJECT: Letter of Clarification No. 1
 Heavy Trash, Bulk and Junk Waste Collection Services

REFERENCE: ITB No.: S94-L32347

TO: All Prospective Respondents

This Letter of Clarification is issued for the following reason:

1. To remove **L32347 – Exhibit B-2 Annual Profit Bid Form** in its entirety and replace with **L32347 – Exhibit B-2 Annual Profit Bid Form – REVISED 11.16.22.**
 - Removed Group 3
2. To provide responses to the questions received from prospective bidders prior to the deadline to submit questions:

1	Question	The bid lists Exhibit B-1 Fee Schedule under contents, but we do not see a form labeled as such. a. Please confirm if this is referring to the bid items that are to be keyed in online. If not, to what is this referring to?
	Response	Exhibit B-1: Fee Schedule has been removed from the Contents section of the ITB.
2	Question	The bid lists the Electronic Bid Form as a required form a. Please confirm if this is referring to the bid items that are to be keyed in online. If not, to what is this referring to?
	Response	Yes, you will have to submit pricing electronically, print the Electronic Bid and Official Signature Page, and manually sign the signature page. In addition to the Electronic Bid Form and the Official Signature Page, the forms listed in Table 1 (one) of the ITB must be completed and printed to be submitted to the Office of the City Secretary on or before the date and time the bid is due.
3	Question	What landfills will we be able to use?
	Response	The landfills you will be able to use are BFI, Republic, and Waste Management.

Council Members: Amy Peck Tarsha Jackson Abbie Kamin Carolyn Evans-Shabazz Dave Martin Tiffany D. Thomas Mary Nan Huffman
 Karla Cisneros Robert Gallegos Edward Pollard Martha Castex-Tatum Mike Knox David W. Robinson Michael Kubosh Letitia Plummer
 Sallie Alcorn

Controller: Chris Brown

4	Question	Will landfill tipping fees be paid directly by The City of Houston?
	Response	Yes, the City will pay the landfill tipping fees.
5	Question	Will the contractor pay them and submit for reimbursement?
	Response	No, the City will pay them.
6	Question	Exhibit B-2 asks for each year's group total and references Group 1-3, however, the pricing online shows two groups Heavy Trash, Bulk, and Junk Waste Collection Services and Illegal Dumping. Please confirm there are only 2 groups of pricing Heavy Trash, Bulk, and Junk Waste Collection Services and Illegal Dumping.
	Response	There are only 2 groups for each of the three years. Please see attached L32347 – Exhibit B-2 Annual Profit Bid Form - REVISED 11.16.22.
7	Question	Please confirm we are to add the per year pricing totals for Heavy Trash, Bulk, and Junk Waste Collection Services and Illegal Dumping to be in compliance with Exhibit B-2.
	Response	Yes.
8	Question	How do we calculate the Estimated Total for Exhibit B-4 Contractor Rates?
	Response	<p>In Exhibit B-4 enter the following information:</p> <ul style="list-style-type: none"> • Hourly Rate • Number of Equipment <p>The estimated total shall be calculated by the contractor hourly rate x no. of equipment x 10-hour day rate x 180 estimated days.</p>
9	Question	Please confirm that submitting in duplicate means we are to provide 1 bid with original signatures and 1 copy of this bid.
	Response	Yes, Sealed Bids, in duplicate, must be submitted to the City Secretary's Office on or before the date and time the bid is due.
10	Question	We will physically submit the Official Signature Page in duplicate. Please confirm if any other forms must be submitted physically.
	Response	Please see page 7 of the ITB. The section titled "ADDITIONAL REQUIREMENTS" outlines all of the required forms that need to be submitted with your bid. Failure to submit all required forms may result in the bid being disqualified.

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END OF LETTER OF CLARIFICATION NO. 1

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Procurement Division and the applicable City Department(s). It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a proposal on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their proposals.



If you have any questions or if further clarification is needed regarding this solicitation, please contact Maira Artola at maira.artola@houstontx.gov or 832.393.8724.

Sincerely,

Jedediah Greenfield
Chief Procurement Officer

DocuSigned by:


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